



Occupation codes of practice for Tier 2

This section has the codes of practice for skilled occupations under Tier 2 of the points-based system. The information on related job titles and examples of job tasks is taken from Standard Occupational Classification (SOC) 2000 and may not be fully up-to-date.

Section L: Real estate activities

This page gives the SOC codes for the real estate activities sector.

Choose the SOC code that is most relevant to the job you are looking to fill, and then you will be taken to a page giving you more information on the skill level, appropriate salary rate and how to meet the resident labour market test.

Appropriate salary rates are based on a 37½ hour working week, unless otherwise stated. Salaries should be pro-rated for other working patterns.

From 31 March 2009 all jobs in this sector **must** be advertised in Jobcentre Plus (or JobCentre Online for jobs in Northern Ireland) and **at least one other** listed method to pass the resident labour market test.

1. Skilled jobs

All jobs in these occupations are at NVQ or SVQ level 3 or above. Sponsors can issue certificates of sponsorship for any jobs in these occupations:

SOC Code	SOC code description	Related job titles	Examples of job tasks
1231	Property, housing and land managers	Housing manager Property manager Shopping centre manager	<ul style="list-style-type: none"> discusses client's requirements and may advise client on the purchase of property and land for investment and other purposes conducts or arranges for structural surveys of properties and undertakes any necessary valuations of property or agricultural land negotiates land or property purchases and sales or leases and tenancy agreements and arranges legal formalities with solicitors, building societies and other parties maintains or arranges for the maintenance of estate accounts and records acts as arbiter in disputes between landlord and tenant and ensures that both fulfil their legal obligations

			<ul style="list-style-type: none"> examines and assesses housing applications, advises on rent levels, investigates complaints, maintains estate's amenities and liaises with tenants' association and social workers to resolve any family problems
2432	Town planners	Planning officer (<i>local government</i>) Town planner Town planning consultant	<ul style="list-style-type: none"> analyses information to establish the nature, extent, growth rate and likely development requirements of the area consults statutory bodies and other interested parties to ensure local interests are catered for and evaluate competing development proposals drafts and presents graphic and narrative plans, affecting the use of public and private land, housing and transport facilities examines and evaluates development proposals submitted and recommends acceptance, modification or rejection liaises with national and local government and other bodies to advise on urban and regional planning issues
3531	Estimators, valuers and assessors	Building estimator Estimator Insurance assessor Planner-estimator Surveyor and valuer Valuation surveyor Valuer	<ul style="list-style-type: none"> examines plans, drawings, specifications, parts lists, etc and specifies the materials and components required assesses condition, location, desirability and amenities of property to be valued assesses costs of materials, labour time and other factors such as required profit margins, transport costs, tariffs and fare structures, possible hazards, etc prepares comprehensive estimates of time and costs, presents these in report or tender form examines insurance documents to assess extent of liability and gathers information about incident from police, medical records, ship's log, etc and investigates potential fraudulent claims
3544	Estate agents, auctioneers	Auctioneer Estate agent Land agent Letting agent	<ul style="list-style-type: none"> discusses client's requirements and may advise client on the purchase of property and land for investment and other purposes conducts or arranges for structural surveys of properties and undertakes any necessary valuations of property or agricultural land advises vendors and purchasers on market prices, accompanies clients to view property markets the property on behalf of the vendor, prepares written information and press advertisements negotiates land or property purchases, sales, leases or tenancy agreements and arranges legal formalities with solicitors, building societies and other parties makes inventories of property for sale, advises vendor of suitable reserve price, issues catalogues, conducts auction, notes bids and records sale

2. Borderline jobs

No occupations in this sector are classed as borderline.

3. Lower-skilled jobs

No occupations in this sector are classed as lower-skilled.

1231 Property, housing and land managers

This page explains the skill level and appropriate salary rate for property, housing and land managers, and tells you how to meet the resident labour market test.

1. Skill level

All jobs in this occupation code are at or above NVQ or SVQ level 3.

2. Appropriate salary rate

The job must be paid the minimum salary below, which is derived either from the Annual Survey of Hours and Earnings (ASHE) or, where alternative salary data is available, from an alternative code of practice.

Annual Survey of Hours and Earnings: Yes

Other code of practice: No

Minimum rate: £12.53 per hour

3. Resident labour market test

Jobcentre Plus (or JobCentre Online for jobs in Northern Ireland): Yes

National newspapers: Yes

Professional journals: No

Milkround: No

Internet: Yes, on any one of the following websites:

- www.reed.co.uk
- www.totaljobs.com
- www.monster.co.uk
- www.jobserve.com
- www.jobsite.co.uk
- www.fish4.co.uk/iad/jobs
- jobs.guardian.co.uk
- jobs.independent.co.uk
- jobs.telegraph.co.uk
- jobs.timesonline.co.uk

Head-hunters (without national advertising): No

You can use recruitment agencies and head-hunters to help you. The agency or headhunter may carry out a resident labour market test on your behalf, as specified in this code of practice.

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2432 Town planners

This page explains the skill level and appropriate salary rate for town planners, and tells you how to meet the resident labour market test.

1. Skill level

All jobs in this occupation code are at or above NVQ or SVQ level 3.

2. Appropriate salary rate

The job must be paid the minimum salary below, which is derived either from the Annual Survey of Hours and Earnings (ASHE) or, where alternative salary data is available, from an alternative code of practice.

Annual Survey of Hours and Earnings: No
Other code of practice: Yes

Minimum rate: £20,000 per annum

[Source: Royal Town Planning Institute]

3. Resident labour market test

Jobcentre Plus (or JobCentre Online for jobs in Northern Ireland): Yes

National newspapers: Yes

Professional journals: Yes, in the following publication:
• Planning

Milkround: Yes, for jobs for new graduates or internships only.

You do not need to advertise the post in Jobcentre Plus if you have carried out a milkround provided you have also used at least one other method in the code **and** you have advertised on one of the following specific websites:

- www.jobs.ac.uk
- www.milkround.com
- www.prospects.ac.uk

Internet: Yes, on any one of the following websites:
• Local government websites
• www.planningresource.co.uk
• www.lgtalent.com
• www.reed.co.uk

- www.totaljobs.com
- www.monster.co.uk
- www.jobserve.com
- www.jobsite.co.uk
- www.fish4.co.uk/iad/jobs
- jobs.guardian.co.uk
- jobs.independent.co.uk
- jobs.telegraph.co.uk
- jobs.timesonline.co.uk

Head-hunters (without national advertising): Yes, for jobs where the annual salary is at least £40,000

You can use recruitment agencies and head-hunters to help you. The agency or headhunter may carry out a resident labour market test on your behalf, as specified in this code of practice.

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3531 Estimators, valuers and assessors

This page explains the skill level and appropriate salary rate for estimators, valuers and assessors, and tells you how to meet the resident labour market test.

1. Skill level

All jobs in this occupation code are at or above NVQ or SVQ level 3.

2. Appropriate salary rate

The job must be paid the minimum salary below, which is derived either from the Annual Survey of Hours and Earnings (ASHE) or, where alternative salary data is available, from an alternative code of practice.

Annual Survey of Hours and Earnings: Yes

Other code of practice: No

Minimum rate: £11.03 per hour

3. Resident labour market test

Jobcentre Plus (or JobCentre Online for jobs in Northern Ireland): Yes

National newspapers: Yes

Professional journals: Yes for Marine Surveyors – Lloyd's List

Milkround: Yes, for jobs for new graduates or internships only.

You do not need to advertise the post in Jobcentre Plus if you have carried out a milkround provided you have also used at least one other method in the code **and** you have advertised on one of the following specific websites:

- www.jobs.ac.uk
- www.milkround.com
- www.prospects.ac.uk

Internet: Yes, on any one of the following websites:

- www.reed.co.uk
- www.totaljobs.com
- www.monster.co.uk
- www.jobserve.com
- www.jobsite.co.uk
- www.fish4.co.uk/iad/jobs

and for Marine Surveyors

- jobs.guardian.co.uk
- jobs.independent.co.uk
- jobs.telegraph.co.uk
- jobs.timesonline.co.uk

- www.shiptalk.com
- www.marine-jobs.co.uk
- www.nautilusint.org

Head-hunters (without national advertising): Yes, for jobs where the annual salary is at least £40,000

You can use recruitment agencies and head-hunters to help you. The agency or headhunter may carry out a resident labour market test on your behalf, as specified in this code of practice.

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3544 Estate agents, auctioneers

This page explains the skill level and appropriate salary rate for estate agents and auctioneers, and tells you how to meet the resident labour market test.

1. Skill level

All jobs in this occupation code are at or above NVQ or SVQ level 3.

2. Appropriate salary rate

The job must be paid the minimum salary below, which is derived either from the Annual Survey of Hours and Earnings (ASHE) or, where alternative salary data is available, from an alternative code of practice.

Annual Survey of Hours and Earnings: Yes

Other code of practice: No

Minimum rate: £9.12 per hour

3. Resident labour market test

Jobcentre Plus (or JobCentre Online for jobs in Northern Ireland): Yes

National newspapers: Yes

Professional journals: No

Milkround: Yes, for jobs for new graduates or internships only.

You do not need to advertise the post in Jobcentre Plus if you have carried out a milkround provided you have also used at least one other method in the code **and** you have advertised on one of the following specific websites:

- www.jobs.ac.uk
- www.milkround.com
- www.prospects.ac.uk

Internet: Yes, on any one of the following websites:

- www.reed.co.uk
- www.totaljobs.com
- www.monster.co.uk
- www.jobserve.com
- www.jobsite.co.uk
- www.fish4.co.uk/iad/jobs
- jobs.guardian.co.uk

- jobs.independent.co.uk
- jobs.telegraph.co.uk
- jobs.timesonline.co.uk

Head-hunters (without national advertising): Yes, for jobs where the annual salary is at least £40,000

You can use recruitment agencies and head-hunters to help you. The agency or headhunter may carry out a resident labour market test on your behalf, as specified in this code of practice.

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