

Fee Payment Arrangements For Premium Applications For Leave To Remain In Cardiff And Glasgow Public Enquiry Offices (Except PBS Dependants)

Payment must be made 6 to 10 working days in advance of your premium appointment by posting this fee form and the relevant fee to the UK Border Agency's payment processing centre at the following address:

**UK Border Agency
Premium Payments
PO Box 504
Durham
DH99 1WE**

This form is valid
only for payments
made on or after
6 April 2012

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APPLICATION - PAYMENT GUIDANCE NOTES

Applications made at Glasgow and Cardiff PEOs

As from 25 July 2011, Glasgow and Cardiff PEOs will no longer have the facility to take payment for premium applications on site; payments will be processed remotely at the UK Border Agency's payment processing centre in Durham. From this date, there will be two ways of making payment for a premium application in Glasgow or Cardiff. You can still pay on the day of your appointment provided this is by **credit or debit card only**. The regular PEO fee form should be used in this instance, but it will not be possible to pay by postal order or bankers draft in these PEOs. Payment acknowledgement will be provided to you in the PEO.

Alternatively, you may choose to submit your payment by post 6-10 days in advance of your appointment in Glasgow or Cardiff PEO, using this fee form, and if you do so, you will still be able to pay by postal order or bankers draft as well as credit or debit card. Payment acknowledgement confirming your unique payment reference number will be returned to you by first class post, and you should take this with you on the day of your appointment as proof of payment, together with your signed application form and supporting documents.

Category	Fee
SET(O), SET(M)	£1377
Settlement - where main applicant is a national of Croatia, FYR Macedonia or Turkey	£1239
SET(F) - over 18 years	£2258
SET(F) - under 18 years	£1377
FLR(O), FLR(M), FLR(IED)	£867
Transfer of Conditions, NTL	£661
Tier 1 (G)	£1800
Tier 1(G) - where main applicant is a national of Croatia, FYR Macedonia or Turkey	£1620
Tier (I), Tier (E)	1326
Tier (I), Tier (E) - where main applicant is a national of Croatia, FYR Macedonia or Turkey	1193
Tier 1 (Graduate Entrepreneur)	1000

Tier 1 (Graduate Entrepreneur) - where main applicant is a national of Croatia, FYR Macedonia or Turkey	900
Tier 1 (Transition)	£700
Tier 2 (Except Short-Term Intra Company Transfer, Graduate Trainee and Skills Transfer)	£867
Tier 2 (Except Short-Term Intra Company Transfer, Graduate Trainee and Skills Transfer) - where main applicant is a national of Croatia, FYR Macedonia	£780
Tier 2 (Short-Term Intra Company Transfer, Graduate Trainee and Skills Transfer)	£700
Tier 2 (Short-Term Intra Company Transfer, Graduate Trainee and Skills Transfer) - where main applicant is a national of Croatia, FYR Macedonia	£630
Tier 4	£716
Tier 5	£661
Tier 5 -where main applicant is a national of Croatia, FYR Macedonia or Turkey	£595

Please note that the following applications under the Points Based System cannot be validly made at a Public Enquiry Office:

- Tier 1 (Investor)
- Tier 1 (Entrepreneur)
- Tier 5 (Youth Mobility Scheme)

However dependants of persons who already have leave in these categories of the Points Based System may make an application on this form in a Public Enquiry Office on payment of the separate premium (PEO only) fee.

How you can pay

You can pay by any of the following methods:

- Postal Order
- *Debit card - Delta, Maestro** (including Solo)
- *Credit card¹ - Mastercard, Visa (including Electron) or American Express (Amex)
- Bankers draft

** Maestro - Only Maestro cards issued in the UK can be accepted.

Please note that you will not be able to proceed with your premium appointment if you do not pay the specified fee in full or if you pay by any method other than those specified above. If your payment is rejected, you will be required to make a fresh premium payment before your application can be considered, either by posting the correct fee using an acceptable payment method, together with this form, to the address given on the front page at least 6 days before your appointment; or by paying the correct fee by credit or debit card only when you attend Glasgow or Cardiff PEO for your appointment.

Any delay in making the correct payment and therefore having your application considered may affect your appeal rights if your application is subsequently refused.

If the payment submitted does not cover the full cost of your application, it will be rejected and returned to you and you will not be able to proceed with your premium appointment until correct payment has been made.

¹ Please note that when making large or multiple payments using your credit card, the anti fraud measures that banks operate sometimes stop the full payment being taken. This is because either the maximum limit on a single transaction, or the number of transactions allowed in a given period of time, has been exceeded. To prevent this you must ensure that you inform your bank of your intention to make large or multiple payments in advance so that your bank allows the full payment to be taken when you submit your payment.

Postal Orders/Bankers Draft

You must make the postal order payable to 'Home Office' and cross the postal order A/C Payee only. Please write the full name and date of birth of the applicant on the back of the postal order and keep the postal order receipt(s). Please make sure that the date and the amount (words and figures) are correct. Attach your postal order to the front of the application form.

Completing the payment details page

To ensure that your payment is processed without any delay, please follow this guidance when completing Section 1.

A1 Fee Details Tick the fee appropriate to your application - see above guidance.

A2 Application Details

A2.1-A2.2 The address for correspondence may be your home address in the UK, or that of the main applicant. However, if a solicitor or other authorised immigration adviser is submitting the application, it should be their address at A2.1 and their name at A2.2.

A2.3 Applicant's full name.

A2.4 Applicant's date of birth.

A2.5 Applicant's email address.

Method of Payment

A2.6 Tick one of the boxes to show which method of payment you are using.

A2.7 Tick which PEO you are making application at.

A2.8 Paying by Bankers Draft

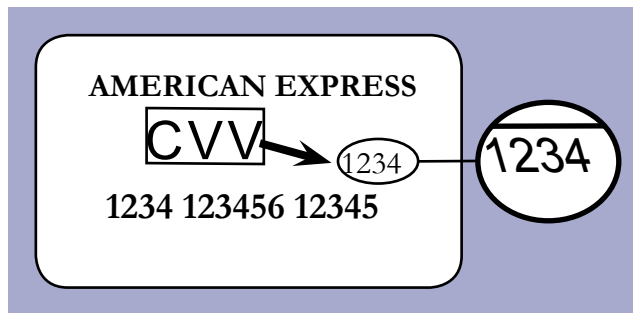
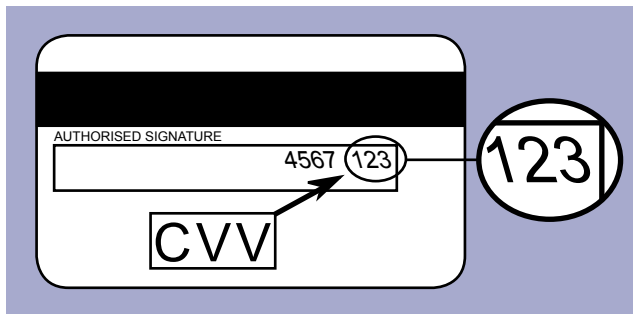
A2.9 Tick one of the boxes to show which card you are using.

A2.10 The name as displayed on the credit/debit card.

A2.11 Card number - this is the long number across the centre of the card.

A2.12 Enter the details where available on the card.

The Card Verification Value (CVV) is a 3-digit security code found on the back of the card on the signature strip - it consists of the last 3 digits. For Amex the security code consists of 4-digits and is found on the front of the card. (see below)



A2.13-A2.14 Cardholder's signature - the person named on the credit/debit card must sign and date these sections.

SECTION 1 - PAYMENT DETAILSTick
appropriate
box below**A1 Fee Details****PEO Application**

SET(O),	<input type="checkbox"/>	£1377
SET(O) - total fee for lead applicant plus 1 dependant	<input type="checkbox"/>	£2066
SET(O) - total fee for lead applicant plus 2 dependants	<input type="checkbox"/>	£2755
SET(O) - total fee for lead applicant plus 3 dependants	<input type="checkbox"/>	£3444
SET(M)	<input type="checkbox"/>	£1377
SET(M) - total fee for lead applicant plus 1 dependant	<input type="checkbox"/>	£2066
SET(M) - total fee for lead applicant plus 2 dependants	<input type="checkbox"/>	£2755
SET(M) - total fee for lead applicant plus 3 dependants	<input type="checkbox"/>	£3444
SET(O) - where main applicant is a national of Croatia, FYR Macedonia or Turkey	<input type="checkbox"/>	£1239
SET(O) - where main applicant is a national of Croatia, FYR Macedonia or Turkey - total fee for lead applicant plus 1 dependant	<input type="checkbox"/>	£1928
SET(O) - where main applicant is a national of Croatia, FYR Macedonia or Turkey - total fee for lead applicant plus 2 dependants	<input type="checkbox"/>	£2617
SET(O) - where main applicant is a national of Croatia, FYR Macedonia or Turkey - total fee for lead applicant plus 3 dependants	<input type="checkbox"/>	£3306
SET(F) - where applicant is under the age of 18 years	<input type="checkbox"/>	£1377
SET(F) - where applicant is over the age of 18 years	<input type="checkbox"/>	£2258
FLR(O)	<input type="checkbox"/>	£867
FLR(O) - total fee for lead applicant plus 1 dependant	<input type="checkbox"/>	£1301
FLR(O) - total fee for lead applicant plus 2 dependants	<input type="checkbox"/>	£1735
FLR(O) - total fee for lead applicant plus 3 dependants	<input type="checkbox"/>	£2169
FLR(M)	<input type="checkbox"/>	£867
FLR(M) - total fee for lead applicant plus 1 dependant	<input type="checkbox"/>	£1301
FLR(M) - total fee for lead applicant plus 2 dependants	<input type="checkbox"/>	£1735

FLR(M) - total fee for lead applicant plus 3 dependants	£2169
FLR(IED)	£867
FLR(IED) - total fee for lead applicant plus 1 dependant	£1301
FLR(IED) - total fee for lead applicant plus 2 dependants	£1735
FLR(IED) - total fee for lead applicant plus 3 dependants	£2169
Transfer of Conditions	£661
Transfer of Conditions - total fee for lead applicant plus 1 dependant	£992
Transfer of Conditions - total fee for lead applicant plus 2 dependants	£1323
Transfer of Conditions - total fee for lead applicant plus 3 dependants	£1654
NTL	£661
NTL - total fee for lead applicant plus 1 dependant	£992
NTL - total fee for lead applicant plus 2 dependants	£1323
NTL - total fee for lead applicant plus 3 dependants	£1654
Tier 1 (General)	£1800
Tier 1 (Investor)	£1326
Tier 1 (Entrepreneur)	£1326
Tier 1 (Graduate Entrepreneur)	£1000
Tier 1 (General) - where main applicant is a national of Croatia, FYR Macedonia or Turkey	£1620
Tier 1 (Entrepreneur) - where main applicant is a national of Croatia, FYR Macedonia or Turkey	£1193
Tier 1 (Graduate Entrepreneur) - where main applicant is a national of Croatia, FYR Macedonia or Turkey	£900
Tier 1 (Transition)	£700
Tier 2 (Except Short-Term Intra Company Transfer, Graduate Trainee and Skills Transfer)	£867
Tier 2 (Except Short-Term Intra Company Transfer, Graduate Trainee and Skills Transfer) - where main applicant is a national of Croatia, FYR Macedonia	£780

Tier 2 (Short-Term Intra Company Transfer, Graduate Trainee and Skills Transfer)		£700
Tier 2 (Short-Term Intra Company Transfer, Graduate Trainee and Skills Transfer) - where main applicant is a national of Croatia, FYR Macedonia		£630
Tier 4		£716
Tier 5		£661
Tier 5 - where main applicant is a national of Croatia, FYR Macedonia		£595

