

**GUIDANCE FOR NATIONALS OF BULGARIA
AND ROMANIA ON OBTAINING PERMISSION
TO WORK IN THE UNITED KINGDOM**

1. The purpose of this guidance is to explain what, if you are a national of Bulgaria or Romania, the steps you and your family will need to follow if you wish to take employment in the United Kingdom. It explains what sort of documents you may be required to obtain in order to work legally and the steps you should take to do so. It also explains what you can do if you are coming to or are present in the United Kingdom for some other purpose (for example, study or self employment) and you wish to obtain a document confirming your status.

2. As a Romanian or Bulgarian national you are able to move and reside freely in any Member State of the EU. You do not require leave to enter or remain to reside legally in the United Kingdom. You will have a right of residence in any EU Member State for the first 3 months of residence on an unrestricted basis and you can remain legally resident in that state as long as you wish, providing you are exercising a treaty right as a student, a self-employed person, or if you are self-sufficient (and not economically active). You will **not** have an automatic right to reside as a worker in the United Kingdom (unless you are exempt from work authorisation requirements – see paragraph 6 below).

Types of European Documentation that may be issued to you if you wish to remain in the UK for more than three months

3. If you want to work in the United Kingdom, you may qualify for the issue of a specific type of registration certificate or accession worker card depending on your circumstances. Your family members may also qualify for the issue of a registration certificate or an accession worker card or, if they are non-EEA nationals, a residence card. A description of each of these documents is outlined below. You should read the guidance below before you make an application. How you make an application is set out in paragraphs 30 to 37 below.

Blue Registration Certificates

These certificates indicate that the holder can work in the UK without restrictions. Holders of a blue registration certificate can include highly skilled migrants and Romanian/Bulgarian spouses or civil partners of a UK national or a person settled in the UK. Blue Registration Certificates can also be issued to other Romanian and Bulgarian nationals who are exempt from the requirement to obtain an Accession Worker Card.

Yellow Registration Certificates

These certificates are issued to those Romanian and Bulgarians exercising treaty rights as self employed persons, self sufficient persons or students. These certificates indicate that the holder has limited access to the labour market. They will state the manner in which the holder is exercising a treaty right in one of the three ways described above.

Purple Work Cards (also known as Accession Worker Cards)

These are issued to those Romanian and Bulgarian nationals who wish to work in the UK but are subject to work authorisation.

Residence Cards

These can only be issued to your family members if they are non EEA nationals. They confirm the holder's right of residence under European law.

Work authorisation

4. The UK government has stated that it will provide nationals of Bulgaria and Romania with only gradual access to its labour market. This means that nationals of Bulgaria and Romania will continue to be required to obtain authorisation of their employment if they wish to work in the United Kingdom. **If you take employment without obtaining such authorisation you, and your employer, may be committing a criminal offence (see paragraphs 44 to 45 below).**

Situations where work authorisation is already considered to be in place

5. To obtain such authorisation you will normally be required to obtain an accession worker card. You will not, however, need to obtain an accession worker card if you are employed on the following basis:

- you are coming to the United Kingdom under the Seasonal Agricultural Workers Scheme (SAWS) and hold a valid work card issued by a SAWS operator; or
- you were given leave to enter or remain in the United Kingdom before 1 January 2007 and your passport has been endorsed with a condition restricting your employment to a particular employer or category of employment (for example, if you are already in the United Kingdom as a work permit holder or au pair). If this leave to enter or remain expires before you qualify to be exempt from work authorisation requirements (see paragraph 7 below), or you wish to engage in employment other than the job for which the leave was granted, you may need to obtain an accession worker card.

In addition, you do not need to obtain a worker card if you are exempt from the requirement to do so (see paragraphs 6 to 8 below)

Exemption from the work authorisation requirement

6. If you are exempt from requiring permission from the Border and Immigration Agency to work in the United Kingdom and want to be employed here, you will not need to obtain a work authorisation document. As someone who is exempt, you will be able to take employment without restriction. If you are an exempt person and want to work, you need to follow the appropriate steps to obtain a blue registration certificate. Paragraph 7 of this guidance will tell you which categories of Romanians and Bulgarians can work here without restriction. Paragraphs 30-31 will advise you which application form you need in order to apply for a blue registration certificate.

7. You will be exempt from the requirement to obtain authorisation to work in the United Kingdom if:

- you had leave to enter or remain under the Immigration Act 1971 on 31 December 2006 and that leave did not place any restrictions on taking employment in the United Kingdom or you have been issued with such leave after that date. For example, you have been given leave to remain as the dependent of a person settled in the UK.
- you have been working with permission, and without interruption, in the United Kingdom for a period of 12 months ending on or after 31 December 2006. For instance, you are already present in the United Kingdom as a work permit holder or in some other category that confers permission to take employment (for example as a student and you have been in part-time employment continuously for 12 months);
- you are providing services in the United Kingdom on behalf of an employer established elsewhere in the European Economic Area (EEA);
- you are also a citizen of the United Kingdom or another EEA state, other than Bulgaria or Romania, or Switzerland;
- you are the family member of a Romanian or Bulgarian who is exercising Treaty rights as a student, self sufficient person or self employed person. You will remain exempt provided that your sponsor remains a student, self sufficient person or self employed.
- you are the family member of an EEA national exercising a Treaty right in the United Kingdom (except if you are the family member of a Bulgarian or Romanian national who is subject to work authorisation requirements or who is exempt from those requirements but only by virtue of being the family member of a self-employed, a self-sufficient person or a student who is subject to work authorisation requirements) or the spouse or civil partner of a British citizen or person settled in the United Kingdom.
- you are a member of a diplomatic mission, the family member of a diplomat or the family member of anyone who is entitled to diplomatic immunity.

8. You may also establish an exemption from the requirement to obtain work authorisation if you are highly skilled. However, in order to do so, you will need to demonstrate that you meet certain criteria and obtain a registration certificate on this basis (see paragraph 9 below).

Highly skilled workers

9. To qualify as highly skilled, you must **either**:

- score sufficient points under the points-based system established for the purpose of the existing Highly Skilled Migrants Programme. More details of the Highly Skilled Programme, including the attributes for which points are awarded, are set out on the website www.bia.homeoffice.gov.uk. You will not be required to satisfy the requirements of this Programme in respect of proficiency in English language; **or**
- meet the criteria for the approval of leave to remain under the existing International Graduate Scheme (this replaced the Science and Engineering Graduate's Scheme from 7 May 2007) or Scottish graduates Scheme. To qualify on this basis you must have obtained a Higher National Diploma from a recognised education institution in Scotland or a Bachelor's degree, Master's degree, PhD or equivalent or postgraduate certificate or postgraduate diploma in **any** subject from a recognised education institution in the UK.

We will issue a registration certificate confirming that the holder is not subject to any restriction on taking employment where we consider the applicant to be highly skilled.

The self-employed and work authorisation

10. If you are working in a self-employed capacity, and exercising a Treaty right on that basis, you will not need to obtain authorisation for that work although you will need to be able, if challenged, to demonstrate that you are genuinely self-employed. If you are exercising a Treaty right as a self-employed person, you may apply for a registration certificate confirming this.

Please note, it is not a requirement that you do so and a registration certificate issued on this basis will not confer a right to take employment on any other basis than self-employment.

11. If you are unsure whether you qualify as a self employed person, you may wish to access the relevant information from Her Majesty's Revenue and Customs (HMRC.) This is available on their website, www.hmrc.gov.uk/selfemployed

Students and worker authorisation

12. If you are a student in the United Kingdom, you may engage in employment for up to 20 hours a week during term time and full time work during vacation periods from your course without obtaining an accession worker card (if you are attending a course of vocational training you may also work as part of that training) However, if you wish to work, you **must** first obtain a registration certificate confirming that you are exercising a Treaty right as a student. This will provide authority for you to work up to 20 hours per week (or full time during vacation periods from your course of study or as part of your vocational training). You will be required to demonstrate that you are enrolled at a genuine educational institution. If you are a student and wish to work for more than 20 hours a week during term time (other than as part of vocational training), you will need to obtain an accession worker card for this purpose. If you wish to exercise your treaty right as a student and do not intend to work you are not required to apply for a registration certificate.

13. Please be advised that while you can apply for a registration certificate confirming your rights as a student at any time, the document will not be issued until you have begun your course of study.

Accession Worker Card

14. You will need an offer of employment in the United Kingdom before an accession worker card can be issued and, if you do have an offer of employment, **you must obtain an accession worker card before you commence work. If you start work before the card has been issued to you, you will be working illegally.** An accession worker card will specify the employer of the holder of the document and the occupation or category of employment for which it is issued. Accession worker cards for authorised family members will specify the employer but not the occupation. An accession worker card will not be issued for a specified period of time but will cease to be valid if the employment for which it has been issued ceases. If you change your employment, you will need to apply for a new accession work card in respect of the new employment.

Employment not requiring prior approval from Work Permits UK

15. An accession worker card may be issued for the following categories of employment:

- airport-based operational ground staff of an overseas airline
- au pair placements
- domestic workers in a private household
- overseas government employees
- postgraduate doctors, dentists and trainee general practitioners
- private servants in a diplomatic household
- representatives of an overseas newspaper, news agency or broadcasting organisation
- sole representatives of overseas businesses

- teachers and language assistants on approved exchange schemes
- overseas qualified nurses undertaking supervised practice

The requirements for issue of an accession worker card for these categories are set out in Annex A of this Guidance and the application form (form BR3) will tell you what documentary evidence you will need to provide in support of your application .

Employment that does require prior approval from Work Permits UK

16. If your employment does not fall into one of the categories above, an accession worker card will only be issued if your employer has obtained approval of the employment through the existing work permit arrangements. This means that your employer will first need to obtain a letter of approval of the employment from Work Permits (UK). The criteria and procedures for the issue of letters of approval under the work permit arrangements are set on the website www.bia.homeoffice.gov.uk. Approvals under the work permit arrangements are generally only given for skilled jobs and where suitably qualified resident labour is unavailable to fill the vacancy. The work permit arrangements do, however, comprise the Sector Based Scheme under which a quota of permits may be issued for lower skilled jobs in the food processing industry. More details about the Sectors Based Scheme can be found on the website www.bia.homeoffice.gov.uk.

17. If your employer does obtain a letter of approval from Work Permits (UK) this does not constitute an authorisation to work. You should submit this letter, with a completed form BR3, as an application for an accession worker card. Only on receipt of the card can you commence work with your employer.

18. Please note that if you hold Work Permit leave that is currently valid you do not need to obtain an Accession Worker Card, provided you are still working for the same employer noted on the permit. Should you wish to work for an employer other than that on your work permit, you will need to obtain an Accession Worker Card.

Voluntary Workers

19. If you are a voluntary worker you will need to apply for a Registration Certificate as a self sufficient person, *not* an accession worker card. You must be able to demonstrate that:

- the activity is purely voluntary and does not involve taking up a salaried post or permanent position of any kind within the charitable organisation or entering into any arrangement that is likely to constitute a contract of employment; and
- the activity is either for a charitable organisation listed in **ANNEX B** or a registered charity or recognised body whose work meets the criteria set out in this instruction; and

- the activity is unpaid, or is not likely to be subject to payment of the National Minimum Wage and directed towards a worthy cause; and
- it is closely related to the aims of the organisation; and
- it is fieldwork involving direct assistance to those the charitable organisation has been established to help; and
- that there are satisfactory arrangements for your maintenance and accommodation in the United Kingdom

Family members

20. The family members of an EEA national are defined in Regulation 7 of the Immigration (European Economic Area) Regulations 2006. They include his/her spouse / civil partner and children who are under 21. The definition of children as family members also include step children and adopted children provided the adoption is recognised by UK law. Finally, the definition of family members also incorporates dependants in the ascending line (i.e. parents, grandparents of the EEA national or of his/her spouse/civil partner.)

21. Bulgarian and Romanian family members of a Bulgarian or Romanian national who is exempt from work authorisation requirements are entitled to be issued with a blue registration certificate confirming that they are also exempt from those requirements. Applications on this basis should be submitted on form BR1. This does not apply, where the exempt Bulgarian or Romanian national is only exempt by virtue of being the family member of another Bulgarian or Romanian who is self-employed, self-sufficient or a student.

So, for example, if two Bulgarian nationals are married and one is self-employed, the self employed spouse cannot then take employed work on the strength of the spouses work status.

22. Family members of Romanian and Bulgarian nationals who need to seek authority to work in the UK are not regarded as exempt unless they qualify for exemption in their own right under one of the categories in point 7 above.

23. Non-EEA family members of a Bulgarian or Romanian who is exercising Treaty rights in the United Kingdom can apply for a family member residence card and should do so on form BR 5.

24. Where a person is a national of Bulgaria and Romania, and is the family member of a Bulgarian or Romanian who is in the UK as a worker, and is not exempt from the worker authorisation requirement, the family member will also be required to obtain an accession work card in order to take employment in the United Kingdom. Applications on this basis should be submitted on form BR4.

25. Non-EEA family members of a Bulgarian or Romanian holding a work authorisation document may apply for a family member residence stamp. They should do so on form BR 6.

26. Where a person is a national of Bulgaria and Romania and is the family member of a Bulgarian or Romanian who is in the UK as a self employed person, self sufficient person or a student, they will not be required to obtain an accession worker card to take employment in the United Kingdom. Such persons can obtain a blue registration certificate confirming they can work in the UK on an unrestricted basis. Applications on this basis should be submitted on form BR1.

27. Romanian and Bulgarian family members who are exempt on this basis, will only remain exempt, provided their sponsor continues to exercise their treaty rights as a self employed person, self sufficient person or student. Only after a Romanian or Bulgarian family member remains exempt in this way and has worked lawfully for 12 months will s/he acquire exemption from work authorisation permanently in their own right.

28. Please note that you will not be able to obtain work authorisation as an authorised family member if you are the family member of a person holding a work card under the Seasonal Agricultural Workers Scheme or holding an accession worker card issued to an au pair or participant in the Sectors Based Scheme.

29. If you are the family member of an EEA national who is a national of Hungary, Czech Republic, Slovakia, Slovenia, Lithuania, Latvia, Estonia or Poland and who is registered under the Worker Registration Scheme (WRS), and you intend to work, you will be exempt from worker authorisation requirements and can apply, in your own right, for a registration certificate confirming this. Applications on this basis can be submitted on form BR7. However, if you are the family member of an EEA national (other than a person registered under the WRS or a Bulgarian or Romanian subject to work authorisation) who is exercising a Treaty right in the United Kingdom and who is applying for a registration certificate confirming this, you may be included with that person's application. Such an application can be submitted on form EEA1 to:

European Applications
UK Border Agency
Lunar House
40 Wellesley Road
Croydon
CR9 2BY

How to apply for your document

Application forms

30. It is important that you ensure that you complete the correct form before you apply for a document. This will help us to process your application without unnecessary delay. You should complete the relevant sections of the form as required and answer all the questions that apply to you and any family members included in the application.

31. The form you should complete will depend upon your circumstances and the document you are applying for:

(i) If you are applying for a registration certificate confirming that:

- you are self-employed; or
- you are self-sufficient;
- you are a student;
- you are exempt from the requirement to obtain a work authorisation document because you fall into one of the categories in paragraph 7 above;

you should complete form BR1. If you have family members and they are nationals of a member state of the EEA, you may include them in your application (unless you fall into the category at 23 above).

(ii) If you are applying for a registration certificate confirming that you are exempt from the requirement to obtain a work authorisation document because you are highly skilled **you should complete form BR2.** If you have family members and they are nationals of a member state of the EEA, you may include them in your application.

(iii) If you are applying for an accession worker card (unless you are an authorised family member – see paragraph 23) **you should complete form BR3.**

(iv) If you are applying for an accession worker card as an authorised family member of a worker (see paragraph 23) **you should complete form BR4.**

(v) If you have obtained a registration certificate and you have family members who are not nationals of an EEA state, they may apply for a residence card **on form BR5.**

(vi) If you have obtained an accession worker card and you have family members who are not nationals of an EEA state, they may apply for a family member residence stamp **on form BR6.**

(vii) If you are applying for a registration certificate as the family member of a person registered under the Worker Registration Scheme **you may complete form BR7.**

You may obtain these forms from our distribution centre.

Telephone: 08705 210224 (between 9.00am and 5.00pm, Monday to Friday)

Or visit: www.bia.homeoffice.gov.uk

Documents

32. You must provide all relevant documents, including passports/ID cards as appropriate. Unless the application form indicates otherwise, all documents should be originals. If you cannot provide original documents when applying, you should explain why and say when you will be able to provide them. If you provide a certified copy, it should be a copy certified by the body or authority which issued the original document. To decide your application we need to see the originals of passports or ID cards, and if needed to prove a family relationship, original marriage or civil partnership certificates and birth certificates. If you cannot supply original documents, it is unlikely that we will approve your application.

Photographs

33. You must provide two identical photographs of yourself and any family members included in the application. These should be taken against a light background, be clear and of good quality, and must be full face. They must not show you or your family members wearing sunglasses or any head covering unless this has to be worn for religious or cultural reasons. Photographs where the head covering covers the face will not be acceptable. The photographs you provide will be reproduced in you and your family members' documents if the application is successful. You should therefore ensure that you are content for the photographs to be used for this purpose.

Fees

34. There will be no charge for the consideration of your application.

Submitting your application

35. You must submit your completed application by post to:

**BULGARIAN AND ROMANIAN APPLICATIONS
UK BORDER AGENCY
PO BOX 4160
SHEFFIELD
S1 9DZ**

Posting your application to any other address will delay it. To help us record the receipt of your application, we recommend the use of Recorded or Special Delivery and that you keep the RD or SD number.

36. We return all documents by Recorded Delivery. If you want your passport and other documents returned by Special Delivery, you will need to provide a suitably sized Special Delivery envelope with the correct pre-paid postage.

37. We can only consider an application for a registration certificate if you are already in the United Kingdom. If you require an accession worker card and have obtained an offer of employment before you come to the United Kingdom, you can apply for the document from outside the United Kingdom.

If your application is refused

38. If your application for a registration certificate is refused on the grounds that you are not exercising a treaty right, you will have a right of appeal and the notice of refusal will inform you of this. You will not have a right of appeal if the application is refused on the grounds that you have failed to provide evidence of identity/nationality, or that evidence is not found to be genuine.

39. If your application for an accession worker card is refused and you wish to have that decision reconsidered, we will review the decision providing you provide your grounds for reconsideration of our decision within 28 days. Details of how to request a review will be given in your refusal letter.

Choosing an immigration adviser

40. The forms, and this guidance, are intended to enable you to make your own application. If you do engage an immigration adviser to assist you, you should take care when choosing one. The Office of the Immigration Services Commissioner (OISC) regulates immigration advisers. Its website at www.oisc.gov.uk contains a list of authorised advisers. It also has links to websites for solicitors, barristers and legal executives. If you have a complaint about an immigration adviser or need other information, the OISC contact details are:

Office of the Immigration Services Commissioner
5th Floor
Counting House
53 Tooley Street
London
SE1 2QN
Telephone: 0845 000 0046

41. Alternatively, the Law Society, which regulates solicitors in England and Wales, can help you find a solicitor. You can contact them on 0870 606 6575 or visit their website at www.solicitors-online.com. If you wish to complain about a solicitor you can contact the Law Society's Consumer Complaints Service helpline on 0845 608 6565 or write to them at:

The Law Society
Victoria Court
8 Dormer Place
Leamington Spa
Warwickshire
CV32 5AE
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Complaints about our service

42. If you want advice about how to make a complaint about the service you have received from the Immigration and Nationality Directorate, please telephone 0870 241 6523 or visit our website at www.ukba.homeoffice.gov.uk. You may also make a complaint by writing to:

BIA Complaints Unit
PO Box 1384
Croydon
CR9 3JY

Data protection notice

43. All information provided by you to the Home Office will be treated in confidence but it may be disclosed to other government departments, agencies, local authorities, the police, foreign governments and other bodies for immigration purposes or to help them perform their functions. The Immigration and Nationality Directorate may also use information provided by you for training purposes.

Working without permission

44. After 1 January 2007, it will be an offence for an employer to employ a Bulgarian and Romanian national who is subject to the requirement to hold an accession worker card but does not have one, or who is undertaking work other than that specified in the card. Employers will face a maximum fine upon conviction of £5000 per worker.

45. You, the worker, will also commit an offence in these circumstances and if you are prosecuted and convicted of this offence you could face imprisonment for up to 3 months. Individuals who commit this offence may be offered the opportunity to discharge their liability to prosecution through the payment of a fixed penalty of £1000.

ANNEX A

CATEGORIES OF EMPLOYMENT AND QUALIFYING REQUIREMENTS FOR THE ISSUE OF AN ACCESSION WORKER CARD

Authorised categories of employment requiring a letter of approval under the work permit arrangements.

Employment under the Sectors Based Scheme

The applicant –

(1) holds a letter of approval under the work permit arrangements issued under the Sectors-Based Scheme; and (2) is capable of undertaking the employment specified in that letter.

Training or work experience

The applicant –

(1) holds a letter of approval under the work permit arrangements issued under the Training and Work Experience Scheme; and (2) is capable of undertaking the training or work experience as specified in that letter.

Work permit employment

The applicant –

(1) holds a letter of approval under the work permit arrangements issued in relation to work permit employment; and (2) is capable of undertaking the employment specified in that letter.

Other authorised categories of employment

Airport based operational ground staff of an overseas air line

The applicant has been transferred to the United Kingdom by an overseas-owned airline operating services to and from the United Kingdom to take up duty at an international airport as station manager, security manager or technical manager.

Au pair placement

The applicant –

(1) has and intends to take up an offer of an au pair placement; (2) is aged between 17 to 27 inclusive; (3) is unmarried and is not in a civil partnership; and (4) is without dependants.

Domestic worker in a private household

The applicant –

(1) is 18 and over (2) has been employed for at least a year outside the United Kingdom as a domestic worker under the same roof as his employer or in a household that the employer uses for himself on a regular basis; and (3) intends to be so employed by that employer in the United Kingdom.

Minister of religion, missionary or member of a religious order

The applicant –

(1) if a minister of religion –

(a) has either been working for at least one year as a minister of religion in any of the five years immediately prior to the date on which the application for the worker accession card is made or, where ordination is prescribed by a religious faith as the sole means of entering the ministry, has been ordained as a minister of religion following at least one year's full time or two years' part time training for the ministry; and (b) holds an International English Language Testing System Certificate issued to him to certify that he has achieved level 4 competence in spoken English, and the Certificate is dated not more than two years prior to the date on which the application for an accession worker card is made;

(2) if a missionary, has been trained as a missionary or has worked as a missionary and is being sent or has been sent to the United Kingdom by an overseas organisation;

(3) if a member of a religious order, is living or coming to live in a community maintained by the religious order of which he is a member and, if intending to teach, does not intend to do so save at an establishment maintained by his order;

and

(4) intends to work in the United Kingdom as a minister of religion, missionary or for the religious order of which he is a member.

Overseas government employment

The applicant intends to work in the United Kingdom for an overseas government or the United Nations or other international organisation of which the United Kingdom is a member.

Postgraduate doctors, dentists and trainee

The applicant –

general practitioners (1) is a graduate from a medical or dental school who is eligible for provisional or limited registration with the General Medical Council or General Dental Council and intends to work in the United Kingdom as a doctor or dentist as part of his training; or (2) is a doctor, dentist or trainee general practitioner eligible for full or limited registration with the General Medical Council or the General Dental Council and intends to work in the United Kingdom as part of his postgraduate training or general practitioner training in a hospital or the Community Health Services.

Private servant in a diplomatic household

The applicant –

(1) is 18 and over; and (2) intends to work in the United Kingdom as a private servant in the household of a member of staff of a diplomatic or consular mission who enjoys diplomatic privileges and immunity within the meaning of the Vienna Convention on Diplomatic Relations(2).

Representative of an overseas newspaper, news agency or broadcasting organisation

The applicant has been engaged by an overseas newspaper, news agency or broadcasting organisation outside the United Kingdom and is being posted to the United Kingdom by that newspaper, agency or organisation to act as its representative.

Sole representative

The applicant –

(1) has been employed outside the United Kingdom as a representative of a firm that has its headquarters and principal place of business outside the United Kingdom and has no branch, subsidiary or other representative in the United Kingdom; (2)intends to work as a senior employee with full authority to take operational decisions on behalf of the overseas firm for the purpose of representing it in the United Kingdom by establishing and operating a registered branch or wholly owned subsidiary of that overseas firm; and (3) is not a majority shareholder in that overseas firm.

Teacher or language assistant

The applicant intends to work at an educational establishment in the United Kingdom under an exchange scheme approved by the Department for Education and Skills, the Scottish or Welsh Office of Education or the Department of Education, Northern Ireland, or administered by the British Council's Education and Training Group.

Overseas qualified nurses

The applicant –

(1) has obtained confirmation from the Nursing and Midwifery Council that he is eligible for admission to the Overseas Nurses Programme; and (2) has been offered and intends to take up a supervised practice placement through an education provider that is recognised by the Nursing and Midwifery Council or a midwifery adaptation programme placement in a setting approved by that Council.

Notes on Annex A

1. In this Annex –

(a) “au pair placement” means an arrangement whereby a young person –

(i) comes to the United Kingdom for the purpose of learning English;

(ii) lives for a time as a member of an English speaking family with appropriate opportunities for study; and

(iii) helps in the home for a maximum of 5 hours per day in return for an allowance and with two free days per week;

(b) “letter of approval under the work permit arrangements” means a letter issued by the Secretary of State under the work permit arrangements stating that employment by the employer specified in the letter of the person so specified for the type of employment so specified satisfies the labour market criteria set out in those arrangements;

(c) “member of a religious order” means a person who lives in a community run by that order;

(d) “minister of religion” means a religious functionary whose main regular duties comprise the leading of a congregation in performing the rites and rituals of the faith and in preaching the essentials of the creed;

(e) “missionary” means a person who is directly engaged in spreading a religious doctrine and whose work is not in essence administrative or clerical; BR Guidance Version 01/2007 14

(f) “Sectors Based Scheme” means the scheme established by the Secretary of State for the purpose of paragraph 135I(i)(3) of the immigration rules (requirements for leave to enter the United Kingdom for the purpose of employment under the Sectors Based Scheme);

(g) “Training and Work Experience Scheme” means the scheme established by the Secretary of State for the purpose of paragraph 116(i) of the immigration rules (requirement for leave to enter the United Kingdom for approved training or work experience);

(h) “work permit arrangements” means the arrangements published by the Secretary of State (4) setting out the labour market criteria to be applied for the purpose of issuing the work permits referred to in paragraphs 116(i) (Training and Work Experience Scheme) and 128(i) of the immigration rules and the immigration employment document referred to in paragraph 135I(i) (Sectors Based Scheme) of the immigration rules;

(i) “work permit employment” means a category of employment covered by the work permit arrangements, other than employment covered by the Sectors Based Scheme and the Training and Work Experience Scheme.

(3) Paragraph 135I was inserted by immigration rules changes on 30th May 2003 (Cm 5829).

(4) These arrangements are published by Work Permits UK, part of the Home Office, and are available on Work Permits UK’s website.

ANNEX B

CHARITABLE ORGANISATIONS REGULARLY ENGAGING VOLUNTARY WORKERS

Amnesty International
ATD - Fourth World (Aide a Toute Detresse)
Camphill Village Trust Ltd (See ISBI on Rudolph Steiner Establishments)
Christian Aid
Leonard Cheshire Foundation (Cheshire Homes)
Church of England Children's Society (The Children's Society)
Community Service Volunteers (See paragraph 2.1 below)
Corrymeela Community (See paragraph 2.2 below)
Cyrenians
Dr Barnardos
Friends of the Earth
GAP Activity projects Ltd
Guide Association
Inter-Action
International Voluntary Service
L'Arche (see paragraph 2.3 below)
Lee Abbey
National Council of YMCA's
Oxfam
Salvation Army
Samaritans Incorporated
Save the Children Fund
Scout Association
Simon Community
Society of Friends (Quakers)
Sue Ryder Foundation
Time for God
Winged Fellowship Trust

Community Service Volunteers (CSV)

CSV is a registered charity which arranges for voluntary workers to come to the United Kingdom to work for various bodies. As a concession to CSV we do not require the organisations that the voluntary workers work to be registered charities, but these voluntary workers *must* meet the rest of the criteria set out in Annex A (above) to qualify under the concession.

Corrymeela Community

This organisation operates in Northern Ireland to help bridge the divide between the two communities. This work is strongly supported by the Northern Ireland Office.

L'Arche Communities

L'Arche is an international federation of communities in which handicapped people and those who help them live, work and share their lives together. There are 7 such communities in the United Kingdom which are listed below.

L'Arche voluntary workers

L'Arche is a registered charity and overseas nationals coming to the United Kingdom to work at a L'Arche community as voluntary assistants should be considered under the concession. Such posts may be of a supervisory nature, such as care managers, house leaders or workshop leaders.

L'Arche communities in the United Kingdom

SECRETARIAT:	10 Briggate Silsden KEIGHLEY West Yorkshire BD20 9JT
BELFAST:	L'Arche Belfast Office Floor 6 Howard House 1-3 Brunswick Street BELFAST BT2 7GE
BOGNOR REGIS:	Bradbury House 51a Aldwick Road BOGNOR REGIS West Sussex PO21 2NJ
BRECON:	Steeple House Steeple Lane BRECON Powys LD3 7DJ
EDINBURGH:	132 Constitution Street Leith EDINBURGH EH6 6AJ
INVERNESS:	Braerannoch 13 Drummond Crescent INVERNESS IV2 4QR
KENT:	Little Ewell

Barfrestone
DOVER
Kent
CT15 7JJ
LAMBETH: 15 Norwood High Street
LONDON
SE27 9JU
LIVERPOOL: The Ark
Lockerby Road
LIVERPOOL
L7 0HG
PRESTON: 3 Moor Park Avenue
PRESTON
PR1 6AS